



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	Pewsey Children's Centre, Puddleducks Nurseryl		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Learning In The Garden		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	We plan to create a garden for the entrance to the Children's Centre. We want to turn that area into somewhere that will invite youngsters and their parents to learn about the natural environment. We intend this to be a collaborative venture, including children from Pewsey Primary and Pewsey Vale Schools so that children of all ages can learn from each other. We will also to involve the local community to offer expert advice and pass on their skills to the children. As well as a garden, we will be investing in life skills for our children.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Pewsey		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	Pewsey Children's Centre
When will your project take place?	Spring 2012
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	Word of mouth from parents visiting the Children's Centre. When the centre was built, no effort was put into the grounds at the entrance to the building. This area is quite large and the outreach workers use it during good weather for some of their work with families such as messy play. It will enhance the learning environment and create more opportunities for learning outdoors for the children's centre and Puddleducks Nursery. As we will be involving both schools on site too, this will expand the learning opportunities further and it fits in well with school plans to enrich the curriculum and develop valuable life skills for children and young people. The garden will be a community space and will therefore be valued by everyone and less prone to damage or neglect. Also see attached article from the BBC news website.
How many people will benefit from your project?	At least 100+
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areboards Please provide a reference/page no.	Improving the built environment, supporting healthy lifestyles, broadening learning, supporting parents, after school activities 1.6, 3.8, 3.16,5.2, 5.5, 5.6
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Any other information about your project. This project has the opportunity to become part of each child's learning experience for many years to come. After school activities can support working parents and children will be able to see their garden grow and change over time. They will learn how to work with people of all ages and develop important life skills and attitudes that will stand them in good stead as they become adults. The improved entrance to the children's centre will make it more welcoming and inviting for parents. The project itself will also raise the profile of the valuable work that is done by the children's centre, maybe enticing families who have not used the centre before to come and see how it can benefit them. The physical activity of working in the garden will also be of benefit to our youngsters as it will encourage a healthy lifestyle. As part of the project it would be great if we could purchase learning resources to accompany the garden to carry the learning on back in the classrooms.	

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="3"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Small cost for children attending after school gardening clubs.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Monitor any increase in families registering with the children's centre, numbers of children attending gardening clubs, evaluations from children & parents.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

21.9.11

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Ernest Cook Trust

£400

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2010/11	Month: 08	Year: 2011
A - Total income:	£144,465	
B - Minus total expenditure:	£139,797	
Surplus/deficit for year: (A minus B)	£4,668	
Free reserves currently held:	£10,000	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Tools	£325	Own fundraising/reserves	P	£60
Seeds	£20			£
Plants	£80	Parish/town council		£
Learning Resources	£50			£
Compost Bin	£35	Trusts/foundations		£
Staff - approx £6ph 1hr per wk	£216			£
External wall mounted signage	£200	In kind		£
	£	staff time	P	£316
	£	Other		£
	£	RHS school garden campaign	P	£10
	£	50p per child to club fees wkly	P	£96
	£			£
Total Project Expenditure	£926	Total Project Income		£482

Total project income B	£482
Total project expenditure A	£926
Project shortfall A – B	£444
Grant sought from Wiltshire Council Area Board	£444
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date:

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)